# Action Items 04/04/2014

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| Deliverables | Description | Actionable by |
| Software Requirements Document | -Revise Functional Requirements  -Non-Functional Requirements | ALL  Peter |
| Risk Management Document |  | Peter |
| Work Diaries | For weeks 2-6 | ALL |
| Detailed Plan |  | Josh/James |
| Project Progress Report |  | Kurt |
| Feasibility | Including existing technologies use & reasoning | Jamie |
| Objectives Document |  | James |
| Milestones Document |  | Kurt |
| Code of Conduct | Including information about when meetings are held, what happens if people are away etc. | Jamie |
| Archive Map | Links to where important data is stored | Josh |
| Visual Data Document | How the important data will be represented | Josh/Peter |